

# **MEMORANDUM OF AGREEMENT**

**between**

**The University of New Mexico**

**And**

**National Tsing Hua University**

In the spirit of reciprocity and to strengthen ties between the two institutions, The University of New Mexico (hereinafter referred to as “UNM”) and National Tsing Hua University (hereinafter referred to as “NTHU”) agree to cooperate in the areas of higher education and research through a program of academic and cultural exchange.

## **1. FACULTY PROGRAMS**

### **1.1. Faculty Exchange**

The exchange of faculty is encouraged when benefits exist for both sides. Individual faculty exchanges will be approved by Provost on behalf of UNM and by Dean of Academic Affairs on behalf of NTHU. In the absence of specific written contract to the contrary, salary, travel costs, living and housing expenses, life insurance, health insurance, and medical fees will be borne by the visitor or the visitor’s home institution. The host institution will provide office space, a telephone (exclusive of long-distance calls), a desktop computer with internet connections, office supplies, access to the university’s libraries and sports/cultural facilities, and laboratory space and supplies if appropriate.

The exchange of research materials, publications and information is also strongly encouraged. The cost of joint research, including those of publication, is to be borne by the participating faculty members in ratios that are agreed upon by the researchers. Any teaching performed by the visiting faculty member for the benefit of local students and scholars is to be negotiated between the visitor and the host university. Any compensation or per diem to be provided by the host university shall be subject to the approval of the home institution. The visiting faculty member agrees to abide by all applicable rules and regulations of the host institution and laws of the host government.

### **1.2. Joint Research**

Proposals for joint research projects between faculty members of the two sides that will be submitted to national or international funding agencies are encouraged. Proposals require

independent review and approval by the host and home universities for their proposed share of the costs.

## **2. STUDENT PROGRAMS**

In this part of the agreement, unless stated otherwise explicitly, “student exchange” will mean a one-for-one exchange of students; “home institution” will mean the university from which the student intends to graduate; and “host institution” will mean the university which has agreed to receive the exchange student.

### **2.1. Student Exchange**

Up to ten undergraduate students and ten graduate students per year from each side can participate in the exchange program from UNM and NTHU beginning in 2005. These numbers may be modified in the future by mutual consent. Flexibility will be allowed in counting one exchange student in residence at the host institution for two semesters as equivalent to two exchange students in residence at the host institution for one semester, but undergraduate students and graduate students are not interchangeable. An undergraduate exchange student may spend at most one year away from the home institution; no limitation shall apply to graduate students except mutual consent between the coordinating supervisors (see below).

#### **Selection of Participants**

The home institution is responsible for screening its applicants for the student exchange program. At least three months before the start of the exchange semester, each institution will send to the other, the approved applications. The host institution reserves the right to make a final judgment whether to accept the nominated student. Alternates should be included to avoid an unbalanced result in the exchange program.

Exchange students may apply to any academic program offered by the host faculties, as full time, non-degree status students at a level, undergraduate or graduate, to be determined by the host institution. An undergraduate exchange student must complete at least two years of study at the home institution before the exchange year.

A graduate exchange student will formally remain under the guidance of his or her supervisor at the home institution. The host institution will provide a local faculty member who has agreed with the faculty in the home institution to co-supervise the research work

and studies of the graduate student during the exchange period.

The host institution reserves the right to exclude students from restricted enrollment programs. Any academic credit earned at the host institution should qualify for similar recognition by the home institution in accordance with procedures determined by the latter, prior to the beginning of the exchange.

The exchange student must abide by all applicable rules and regulations of the host institution and laws of the host government.

### **Other Responsibilities**

If needed, the host institution agrees to provide appropriate counseling and other assistance to the home institution's exchange students. In particular, exchange students should be given assistance in finding appropriate local housing. At the end of each academic term, the host institution is responsible for sending to the home institution an official transcript of course credits and grades accrued by each exchange student.

### **2.2. Finances and Services**

NTHU students will be exempt from paying tuition and other educational fees while in residence at UNM in exchange for UNM students having the same benefits at NTHU.

The host institution will help with the documentation required for obtaining a student visa. All participating students will be responsible for meeting the costs of the following:

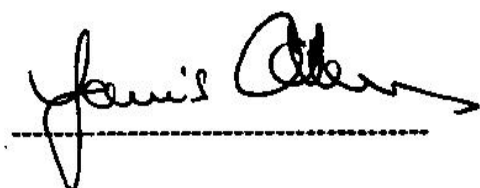
- Travel and living expenses.
- Medical insurance and fees for medical procedures not covered by their medical insurance.
- Textbooks, clothing and personal expenses.
- Passport and visa costs.
- All other local expenses and debts incurred during their residence in the exchange program.

### **2.3. Other Student Programs**

Additional students may be nominated by UNM and NTHU to participate in other study programs such as short courses. These students can be charged tuition and other fees at the same level as local students pay.

### 3. VALIDITY OF AGREEMENT

This agreement shall remain in force in perpetuity from the date of the signing, unless it is terminated by either party after due notice given in writing at least twelve months before the termination date. No reason need be given for terminating the agreement. This agreement can be amended by mutual agreement between the two institutions through an exchange of letters. Such amendments, once signed by the heads of both institutions, will become part of the agreement.

A handwritten signature in black ink, appearing to read "Louis Caldera", written over a horizontal dashed line.

President Louis Caldera  
The University of New Mexico

A handwritten signature in black ink, appearing to read "Frank Hsia-San Shu", written over a horizontal dashed line.

President Frank Hsia-San Shu  
National Tsing Hua University

Date: January 11, 2005

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