

EDUCATIONAL SERVICES AGREEMENT

Between

The Regents of the University of New Mexico
on behalf of its Global Education Office

and

Beijing Institute of Technology
Zhuhai, China

This Educational Services Agreement ("Agreement") is made and entered into upon execution of this agreement (the "effective date") by and between Beijing Institute of Technology Zhuhai, located at No. 6 Jinfeng Road, Tangjiawan, Xiangzhou District, Zhuhai City, Guangdong Province, China 519085 ("BITZ") and The Regents of the University of New Mexico, an educational institution of the State of New Mexico located at 1 University of New Mexico, Albuquerque, NM 87131-0001 USA ("UNM"), through its Global Education Office ("GEO"), to provide a program for BITZ.

1. The Program. Students participating in the BITZ Program will participate in an educational non-credit and non-degree certificate program with organized lectures and activities with UNM's Center for English Language & American Culture (CELAC) (the "Program"), and will reside in student dormitories on UNM's campus according to the number of participants.

1.1. Program Dates. The Program shall be offered from July 8 – Aug 2, 2019.

1.2. Program Administration. (a) UNM provides faculty members/field experts to give lectures and laboratory assistance for at least 60 hours, and students will spend up to 20 additional hours for directed assignments and practice tests in and out of the laboratory (see proposal in Appendix B); (b) UNM reviews and approves the content of the Program; and (c) (i) UNM provides a staff director who will arrange at least 2 cultural excursions (including transportation for the Program students and faculty members) and (ii) UNM manages the other administrative aspects of the Program and communicates with BITZ on a regular basis. BITZ agrees to provide one full-time faculty director ("BITZ Director") to assist in the implementation of the program. BITZ shall be solely responsible for employing and paying the compensation, travel, meals, and housing (and any other expenses) for the BITZ Faculty and Staff.

1.3. Program Participants: All of students from BITZ must be over 18 years old. The minimum number of program participants is 15 students.

1.4. Academic Content. UNM will provide a TOEFL Preparation course for BITZ students with focus on improving understanding and performance on the TOEFL exam.

1.5. Housing. UNM will arrange housing for all program participants and chaperones in UNM's student dormitories. BITZ students shall individually pay all program costs which includes housing for each BITZ student using UNM's online payment system or via bank wire transfer. BITZ should similarly pay for Faculty and Staff housed by UNM during the Program. BITZ Faculty and Staff and Program participants who reside in UNM-provided housing during the Program must abide by all applicable UNM policies related to housing.



2.2. The payments from the participating students and the BITZ Director shall be received no later than June 15, 2019 (includes 15th). Payment will be made via UNM's online payment portal according to the details in Appendix A or through money transfer on bank's website.

2.3. After receiving payment from BITZ participants, the UNM online portal will issue a receipt to each participant or UNM Billing Office will issue receipt.

3. Term and Termination.

3.1. Effective Period. This Agreement shall become effective the date it is fully executed and will terminate when services and payment have been rendered.

3.2. Termination. Either party may terminate this Agreement upon thirty (30) days' written notice to the other Party. In the event any students are participating in the Program at the time of termination, such students will be permitted to complete the Program, and the applicable terms of this Agreement will continue to govern their participation.

3.3. Force Majeure. If the performance of this Agreement is prevented or delayed by an event of force majeure, including, but not limited to, acts of war, acts of terrorism, civil unrest, fire, flood, earthquake or other natural disaster, blockages or embargoes, strikes or work stoppages, government action (i.e., regulation, decree, denial of visas), or any other event customarily accepted in similar international transactions as an event of force majeure not reasonably within its control, either party has the option to terminate this Agreement and cancel the Program.

3.4. The Appendixes of this agreement are an integral part of the body of the agreement and has the same legal effect as the body of the agreement.

4. Department Contacts:

For UNM: Dr. Paul Edmunds

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Email: pedmunds@unm.edu

For BITZ: Prof. Zhuojun Zhao

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Appendix A

BITZ Summer Camp Program Costs

BITZ	*Rate (in USD)	Number of Students	Total (in USD)
Students	<ul style="list-style-type: none"> • 4,160 (if paying online with Mastercard or Visa) • 4,000 (if paying via wire transfer) 	15 (based on the actual number of participants) **	60,000 (based on actual participant number who get visa at \$4000USD)
Faculty and Staff	<ul style="list-style-type: none"> • 2,540 (if paying online with Mastercard or Visa) • 2,440 (if paying via wire transfer) 	1 (based on the actual number of participants)	2,440 (based on actual faculty number at \$2440USD)
Grand Total			62,440 (based on actual total per actual amount of the above two items)

* This rate includes administrative fees (tuition/spaces/staff/classroom/teaching materials/housing/activities/meal costs). The Faculty and Staff rate excludes cost of tuition.

** All students from BITZ must be over 18 years old. The minimum number of participants in this program is 15 students.

Payment methods:

Students may make payments through either of the following ways:

1. Pay via the following link with Mastercard or Visa credit cards (includes \$160 US Bank commission).
https://secure.touchnet.com/C21597_ustores/web/product_detail.jsp?PRODUCTID=539
2. Pay via money wire transfer through Chinese bank (pay \$4,000 total). Student should pay any wire transfer fee at Chinese bank.

WIRE TO:

US BANK
 ALBUQUERQUE, NEW MEXICO, USA
 SWIFT CODE: USBKUS44IMT
 ROUTING – TRANSIT NUMBER (ABA): 107002312

BENEFICIARY OF WIRE:

ACCOUNT NAME: UNIVERSITY OF NEW MEXICO
 ACCOUNT NUMBER: 156402023717
 DETAILS OF WIRE:

UNM Department Name: Center for English Language and American Culture (CELAC)
 Contact Name & Phone Number: Dr. Paul Edmunds; +1-505-277-4032

9) Opening and Closing Ceremonies

10) UNM ID card:

- Access to UNM Library and Research Databases
- Access to UNM Campus Computer Labs
- Access to Microsoft Office 365 Online Application

11) Unlimited City Bus Transportation Pass

12) Cultural Activities: Includes Transportation, Entry Fees, and any other Applicable Fees for two cultural activities.

Program Cost Does Not Include:

- 1) Roundtrip International Airfare
- 2) Passport or Visa Fees
- 3) SEVIS I-901 registration fee
- 4) CELAC online application fee
- 5) Personal expenses