



Supplemental Agreement

Student Exchange Agreement between the *Regents of the University of New Mexico* and *Benemérita Universidad Autónoma de Puebla*

This program agreement is made pursuant to and is subject to the terms and conditions of the Bilateral Cooperation Agreement between the *Regents of the University of New Mexico* and *Benemérita Universidad Autónoma de Puebla*.

1. Purpose

The primary purpose of this Agreement is to institute an exchange of students that will provide student participants with an opportunity to study and benefit from the academic and cultural environment of each of the institutions.

2. Academic Coordination

The persons designated to coordinate the student exchange programs are listed in the Annex to this agreement. Their responsibilities entail the following:

- Oversee the selection of students to participate in the exchange;
- Facilitate academic matters for the students received by the host institution;
- Provide assistance to enrolling incoming students; and
- Serve as liaison between the two institutions.

3. Numbers, Level, Selection and Balance

- 3.1. The exchange shall be limited to the equivalent of up to two (2) students per year from each institution during the term of the agreement. Both institutions will review the exchange program on a regular basis for any imbalances in the number of students participating and will adjust the numbers as necessary to maintain a well-balanced program.
- 3.2. The overall balance of incoming and outgoing students must be maintained over the period of the agreement. Both institutions, by mutual agreement, will determine the number of students they may receive in any given year.
- 3.3. This exchange includes graduate and/or undergraduate students. BUAP undergraduate students should have completed at least fifty percent (50%) of the credits of their undergraduate studies. UNM undergraduate students should



have completed at least one year of study. All participating students should demonstrate adequate academic and language preparation to undertake academic exchange.

- 3.4. The home institution will nominate students for the exchange on the basis of academic merit and other criteria as may be agreed upon by both institutions. The host institution reserves the right to make final judgment on the admissibility of each student nominated for the exchange.

4. Academic Program

- 4.1. Each participating student will take courses regularly offered at the host university, with the understanding that the host institution reserves the right to exclude students from restricted enrollment programs.
- 4.2. At the end of the period of studies, the host institution will provide the sending institution with a report of the courses and grades received by each exchange student. BUAP students must request that UNM provide this report directly to BUAP.
- 4.3. Transfer of academic credits will be determined by the home institution.

5. Student Status and Responsibilities

- 5.1. Exchange students will register in the courses that their home institutions approve, as long as they meet the requirements (including but not limited to prerequisites) of the receiving institution. They will pay applicable tuition and fees to their home institution and will not be charged comparable fees at the host institution.
- 5.2. Students participating in the program will be subject to and must abide by all the rules and regulations of the host institution.
- 5.3. Participating students shall be responsible for any applicable special course fees, laboratory fees, recreation fees, or administrative fees; books, class materials, and supplies; housing, travel, health insurance that meets host institution requirements, subsistence costs, personal expenses, and tourism, and neither university shall be held liable for such charges. Host institutions agree to inform students of these costs in a timely manner in order to facilitate adequate financial planning.
- 5.4. Exchange students will be required to purchase comprehensive health insurance, including medical evacuation and repatriation benefits, that meets host institution requirements.



6. Housing and Other Assistance

The respective international offices will provide exchange students with university documents required for the student to obtain a visa, as well as housing information, and on-site orientation. General assistance will be provided on arrival at the host institution to help students locate living accommodations.

7. Amendment, Term, Termination, and Renewal

7.1. This agreement shall become effective on the date of its signing by both parties, continue thereafter for five (5) years subject to revision or modification by mutual written agreement and shall renew automatically for successive five-year terms unless terminated as provided below. Either party may terminate this MOU at any time, without penalty subject to the following notice provision.

7.2. Termination by either of the institutions shall be effected by giving the other Institution at least ninety (90) days advance written notice of its intention to terminate. Further, this agreement will automatically terminate upon termination of the parent Academic and Scientific Cooperation and Exchange Agreement but any students who have been accepted at either university at the date of termination may complete their courses of study, and any collaborative project in progress at the date of termination may be completed as specified in the pertinent specific agreement. Termination shall be without penalty.

Any amendment to this agreement shall be made with acknowledgement in writing from both institutions.

Executed by the *Regents of the University of New Mexico* and *Benemérita Universidad Autónoma de Puebla* in duplicate copies, each of which shall be deemed an original.

Regents of the University of New Mexico

Dr. Chaouki Abdallah, Provost & Executive Vice President for Academic Affairs

Benemérita Universidad Autónoma de Puebla

**Rosa Graciela Montes Miró PhD
Director
Office of International Relations**

(Place and Date)

Albuquerque, NM
August 18, 2015

(Place and Date)



Annex

Benemérita Universidad Autónoma de Puebla advisor for students participation in exchange programs:

Name: Rosa Graciela Montes Miró, M.D., Ph.D.
Position: General Director of the International Relations and Academic Exchange.
Address: 4 Sur 104. Col. Centro. c.p. 72000, Puebla, Puebla. Mexico.
Telephone: ++ (222) 2 29 55 00 Ext. 3080
Fax: ++ (222) 2 29 56 32
E-mail: rosa.montes@correo.buap.mx
Página web: www.buap.mx

University of New Mexico's advisor for students participation in exchange programs:

Name: David Wright, Ph.D.
Position: Associate Director for Education Abroad, Global Education Office
Address: University of New Mexico
MSC06 3850
Albuquerque, NM 87131-0001 USA
Telephone: 505-277-4032
Fax: 505-277-1867
E-mail: geo@unm.edu
Web page: <http://geo.unm.edu/>

BUA Puebla-UNM Student Exch Agmt