

EXCHANGE AGREEMENT

BETWEEN

The Board of Regents of the University of New Mexico

AND

The University of Sheffield

The University of New Mexico (UNM) and The University of Sheffield recognizing the value of the educational and cultural exchanges which can be achieved between our institutions, enter into this agreement to facilitate the exchange of students and scholars.

1. Definitions

a. For the purposes of this agreement, "home" institutions shall mean the institution at which the student intends to graduate and "host" institution shall mean the institution which has agreed to accept the student from the home institution.

b. *Semester, session or academic year* shall normally refer to the period relevant to the host institution's academic calendar.

2. Purpose of the Agreement

a. The general purpose of this agreement is to establish specific educational relations and cooperation between the two participating institutions in order to promote academic linkages and to enrich the understanding of the two countries concerned.

b. The purpose of the exchanges between faculty members is to promote collaborative research, other educational developments and to further mutual understanding.

c. The purpose of each student exchange is to enable students to enroll in subjects at the host institution for credit, which can be applied towards their degree at their home institution.

3. Responsibilities of Participating Institutions and Students

Each institution shall undertake all those measures as are seen as reasonable to give maximum effect to this undergraduate exchange program.

a. Each institution agrees to accept and enroll exchange students as full time, "non-award" or "non-degree" status students for the duration of their exchange.

exchange;

c. have an enrollment proposal, approved by their home faculty and host institution, and are deemed academically qualified to successfully complete the nominated subjects at the host institution. Each institution will directly communicate with the designated International exchange officers on subject and course availability, including enrollment limitations and conditions;

d. Each institution will send the other completed applications for their students at least twelve (12) weeks before the beginning of the entry semester. The host institution reserves the right of final approval on the admission of each student.

6. Financial Responsibilities of Institutions

Exchange students will be provided with the following, by the host institution, at no cost to the student:

a. Tuition and related costs

b. Orientation Program

c. Student services normally available to other enrolled students at no cost

d. Certain student fees or special course fees, which are not considered tuition, may be assessed to students by the host institution. The host institution will make every effort to inform students about such fees at the time of their acceptance into the program.

7. Financial Responsibilities of Exchange Students

Exchange Students will be financially responsible for:

a. Travel to and from the host institution

b. Books, class materials, supplies, stationary, etc.

c. Travel documentation, visas, etc.

d. Special fees assessed for some courses at the host institution

e. Living expenses (accommodation, food, transportation, etc.)

f. Certain processing fees that may be charged by the host institution that apply to all incoming international students.

g. Each student must arrange for appropriate medical/health-care insurance before leaving their home institution or upon arrival at the host institution. Each student will pay the cost of the insurance.

h. The home institution shall satisfy itself that a candidate for exchange

Both institutions will be responsible for a regular review of the exchange program on at least a two yearly basis. The review is essential in order to make appropriate and mutually agreed modifications as may be required and to identify new opportunities for co-operation in scholarship and research.

14. Period of Agreement

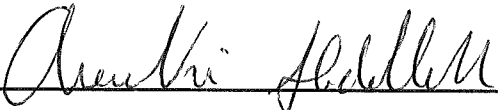
This agreement will come into effect from the date of signature by both parties and will remain in force for five years and may be renewed by mutual consent. The agreement may be terminated by either party provided six months written notice is given to the other party.

Such termination shall not affect exchanges in effect prior to the effective date of the termination.

15. Signatures:

This agreement constitutes the entire agreement between the parties. No amendments, consent or waiver terms of this agreement shall bind either party unless in writing and signed by all parties.

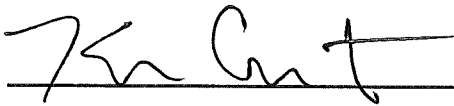
For the Regents of the University of New Mexico:



Chaouki Abdallah, Provost and Executive Vice President for Academic Affairs

06/2, 2012

Date



Ken Carpenter, Director, Office of International Programs & Studies

24-Sept-2012

Date

For the University of Sheffield:



Professor Keith Burnett, Vice-Chancellor

30th November 2012

Date