

STUDENT EXCHANGE AGREEMENT

BETWEEN

Fu Jen Catholic University, Taiwan

AND

The University of New Mexico

The parties to this Agreement are Fu Jen Catholic University, Taiwan (FJCU) and The Regents of the University of New Mexico, Albuquerque, NM, USA (UNM). Both institutions shall, on the basis of reciprocity, support and promote the spirit of this Agreement to encourage academic collaboration and to facilitate as much as possible the academic progress, physical relocation and cultural orientation of all exchange students.

I. Principles

1. During the first 2 academic years of this agreement, up to 3 undergraduate students enrolled at FJCU may, through this Agreement, be enrolled at UNM and up to 3 undergraduate students enrolled at UNM may similarly be enrolled at FJCU for one semester. If there is an imbalance after the first 2 academic years then for the third and any subsequent years only 1 undergraduate student from each institution may participate. The parties agree to adjust the number of participants in the future if some students directly enroll as full-time students in any FJCU or UNM undergraduate or graduate program.
2. The total number of participating students from the home institution shall not exceed the number of participating students from the host institution over a three-year period. If the flow becomes too imbalanced in one direction, the flow in that direction may be suspended until the balance is achieved.
3. The absence of exchange during any one academic year is possible and does not nullify the Agreement.
4. Participating students will continue as candidates for degrees at their home institution and will enroll as "non-degree" students at the host institution and are exempt from application, tuition and mandatory fees at the host institution. The students must pay the required fees requested by the host institution. These fees include the application fee (currently \$125), plus any applicable special course fees and laboratory fees, depending on the courses that each student takes.
5. If there are more students interested in participating in the exchange program than the places available in any year, these students may apply to be enrolled as "non-degree" direct-enrollment students and pay the tuition, mandatory fees,

and any other applicable fees to the host institution. The students must pay the required fees requested by the host institution. These fees include the application fee (currently \$125), plus any applicable special course fees and laboratory fees, depending on the courses that each student takes.

II. Selection

1. The exchange program shall be open to undergraduate students who have completed at least one year of undergraduate study at their home institution.
2. Participating students shall be selected by the home institution, usually on the basis of academic merit and suitability, to undertake a period of study abroad and subject to acceptance by the host institution undertaking the normal admission procedures. Their nominations to the host institution will be accompanied by an official academic record.
3. There will be no alternative candidates for consideration if the host institution rejects any proposed candidates.
4. The official nomination should be provided to the host institution at least 4 months before the semester begins.

III. Students' Obligations

1. Students participating in the exchange program shall pursue courses which are selected in consultation with their home institution which are not in conflict with the regulations of the host institution. Each student will take courses regularly offered at the host institution.
2. Participating students shall pay tuition and mandatory fees to their home institution.
3. Participating students shall be responsible for their own financial support including international transportation, accommodation and living expenses. Health insurance, books, related instructional materials will also be the responsibility of the students.
4. Students selected shall satisfy the home institution that they have adequate funds during the period of enrollment at the host institution under the terms of this Agreement. The host institution shall bear no responsibility for providing funds to any participating student for any purpose.
5. While students participating in the exchange program shall be responsible for securing their own accommodation, assistance will be provided by the host institution in locating appropriate accommodation for exchange students. Students will pay for their accommodation.
6. Participating students shall abide by the laws of the host country and the rules and regulations of the host institution.

IV. Host Institution's Obligation

1. The host institution shall designate a member of its staff to serve as its representative in its contact with the home institution, to act as the contact person for emergencies, and student discipline or welfare issues, and to provide appropriate advisory and other academic services to the exchange students at the host institution.
2. Both FJCU and UNM agree to assist the integration of exchange students into student life. An on-site orientation of the students to the city and institution will be conducted by the host institution.
3. The host institution shall send a pre-departure package to each of the incoming exchange students.
4. The host institution shall establish records of exchange students as if they were regularly enrolled students. At the completion of the exchange, the host institution shall provide an official transcript to the responsible officer of the home institution.
5. Each institution shall assist its participants in obtaining the appropriate visa for the period of the exchange. Nevertheless, each participant shall be responsible for obtaining and paying for his/her visa, passport, or other necessary documents on a timely basis. The institutions shall not be liable to each other or to any participant for the participant's failure to obtain the necessary documents.

V. Duration of Agreement

1. This Agreement shall remain in force for three years from the date of signing and be subject to revision or modification by mutual consent.
2. This Agreement is renewable on the same terms and conditions for another three years unless written notification is given by either party ninety days prior to the expiry date.
3. Notwithstanding paragraph 2 above, either institution reserves the right to terminate this Agreement by giving written notice of no less than six months. The termination of the Agreement shall allow for any participating students who have commenced at either institution at the date of the termination to complete their approved courses of study.

This Agreement shall take effect when signed by each institution.

Fu Jen Catholic University, Taiwan

The University of New Mexico

By: 
Prof. Dr. Han-Sun Chiang
President

By: 
Dr. Chaouki Abdallah
Provost and Executive Vice President
for Academic Affairs

Date: Mar 31, 2015

Date: May 6/2015