

Academic Studies Abroad

The University of New Mexico

Affiliation Agreement

Beginning on August 8, 2024 The University of New Mexico shall affiliate with Academic Studies Abroad (ASA) to enroll its students in the January Term, Winter Term, Semester, Academic Year and Summer Study Abroad programs offered by ASA. This Affiliation Agreement will be in effect for a period of five (5) years, or until terminated by either party.

Responsibilities of Academic Studies Abroad

As an affiliate of The University of New Mexico, Academic Studies Abroad shall be responsible for the following:

- 1) ASA shall supply The University of New Mexico with catalogs and posters in a timely fashion when requested and shall send as many as is requested.
- 2) ASA shall accept all students from The University of New Mexico onto their programs who a) meet the minimum admissions criteria; b) receive approval from their advisor (academic or otherwise); and c) submit all paperwork no later than the published deadline. Please note that certain programs require secondary scrutiny of applicants beyond ASA's control and acceptance to those programs is determined by the institution the student would be attending and not ASA. ASA shall provide a list of these programs upon request.
- 3) ASA shall supply The University of New Mexico with copies of all student evaluations when requested.
- 4) ASA shall immediately notify The University of New Mexico if any of their students are dismissed or withdraw from a program.
- 5) ASA shall provide two (2) annual scholarships valued at \$500 each and one (1) annual scholarship valued at \$1,000 to The University of New Mexico.
 - a) These scholarships may be used on any Semester, or Academic Year program that ASA offers and shall be awarded by the Director of Study Abroad Programs at The University of New Mexico to those students that they deem to be worthy recipients.
 - b) These scholarships may not be combined with any other ASA scholarships or discounts.
 - c) Annual scholarships renew for the spring term (programs beginning in or after January of the New Year) and expire in the fall term (ex. from Spring 2025 to Fall 2025).
 - d) Remaining annual scholarships unused by students attending the fall term of one year do not carry over and do not accumulate into the next year.
- 6) ASA shall notify The University of New Mexico of any special discounts or promotions available to affiliate universities. Discounts or promotions applicable to the students of The University of New Mexico shall be automatically discounted from the student's program fees.

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Responsibilities of The University of New Mexico

As an affiliate of Academic Studies Abroad, The University of New Mexico shall be responsible for the following:

- 1) The University of New Mexico shall be responsible for supplying students with information about ASA programs and shall keep a supply of catalogs in their study abroad office at all times.
- 2) The University of New Mexico shall provide students with the necessary transfer of credit information for their study abroad experience with ASA.
- 3) The University of New Mexico shall assist students to the best their ability with the transfer of financial aid from The University of New Mexico to ASA to be used on their study abroad programs.
- 4) The University of New Mexico shall invite an ASA representative to attend any study abroad fair(s) or information sessions related to study abroad on campus.
- 5) The University of New Mexico shall notify ASA of its affiliate scholarship recipients by October 1 for the Spring semester and May 15 for the Fall semester, at which time ASA will deduct the designated scholarship award(s) from the recipients' program fees.

Billing Procedures

- 1) The University of New Mexico students will be responsible for paying the application fee/deposit, any required down payments and damage deposits directly to ASA. The University of New Mexico students are responsible for paying all fees directly to ASA.

Academic Studies Abroad

Agreed this 8th day of August, 2024, I

Lee Frankel, Director
(Name) (Title)

on behalf of Academic Studies Abroad agree in full to the above.

[Signature] 8/8/24
Signature Date

The University of New Mexico

Agreed this 08 day of August, 2024, I

Nicole Tami, Executive Director of Global Education Initiatives
(Name) (Title)

on behalf of The University of New Mexico agree in full to the above.

[Signature] Aug 8, 2024
Signature Date

Signature: [Signature]

Email: tmkarr@unm.edu