

AGREEMENT FOR THE EXCHANGE OF STUDENTS

BETWEEN

THE REGENTS OF THE UNIVERSITY OF NEW MEXICO, USA

AND

MEIJI GAKUIN UNIVERSITY, TOKYO/YOKOHAMA, JAPAN

PREAMBLE

The Regents of the University of New Mexico, USA (hereafter referred to as UNM), and Meiji Gakuin University of Tokyo/Yokohama, Japan (hereafter referred to as MGU), hereby agree upon the following terms and conditions as set forth in this Student Exchange Agreement.

DEFINITIONS

For the purposes of this Agreement, the following definitions shall apply. "Host institution" shall mean that university receiving students, and "home institution" shall mean that university sending students as well as the university from which those students intend to graduate.

TERMS

1. The purpose of the Agreement is to promote scholarly exchange and international understanding by stimulating and supporting academic and intercultural activities between students from the United States of America and Japan.
2. Each home institution, conforming to the admission requirements of the host institution, shall assume full responsibility for the assessment and selection of qualified candidates. The selection process shall consist of stringent evaluation of the student's previous academic record, motivation, and overall potential to succeed in an international academic environment. The final decision on admission of any student rests with the host institution.
3. MGU students with GPA score of more than 2.5 must achieve a 1) TOEFL IBT score of 68/ PBT*ITP 520 (undergraduate students), or 2) TOEFL IBT score of 78/ PBT*ITP 547 (graduate students) or 3) IELTS 6.0 to participate in courses offered at UNM. Some departments require higher minimum scores.
4. UNM students are required to have a cumulative GPA score of no less than 2.0 (4.0 scale) at UNM at the time of application to the program in order to participate in MGU's International Student Program (consisting of a Japanese language course and elective courses offered in English) and/or pass Level 1 of the Japanese Language Proficiency Test (hereafter referred to as JLPT) for participation in regular undergraduate courses offered at MGU.
5. All participating students must comply with the host government's regulations, and therefore must provide documents demonstrating that they have sufficient funds to live and study in the host country. It is recognized that the immigration requirements of both countries must be satisfied and that neither MGU nor UNM has authority in these matters. Both universities will, however, assist entry by making information available in other practical ways as requested.
6. Each institution shall accept students from the other party on the basis of the home institution's recommendation and according to the following guidelines:

a. UNM shall accept up to 3 full-time undergraduate or graduate students from MGU in any one semester. MGU students may apply to study for one semester or two. UNM will be notified of MGU's nomination by the designated application deadline.

b. MGU shall accept up to 3 full-time undergraduate or graduate students from UNM in any one semester. UNM students may apply to study for one semester or two. MGU will be notified of UNM's nomination by the designated application deadline.

c. UNM students involved in this exchange will enroll in courses open to exchange students at MGU's Tokyo/Yokohama Campus. UNM students who hold JLPT Level 1 may also enroll in all undergraduate courses offered by MGU, subject to department and faculty approval.

d. MGU students involved in this exchange will enroll in UNM's undergraduate or graduate courses, subject to department and faculty approval. MGU acknowledges that courses in the UNM School of Medicine, Nursing and Pharmacy do not allow exchange student enrollment. Restrictions apply to Law, Nutrition, and Architecture courses.

e. Each institution will inform the other of any subject areas to which restrictions apply. The host university reserves the right to exclude students from restricted- enrollment programs.

f. Exchange students must complete all examinations and assessments associated with any courses for which they register at the host institution, regardless of whether the course is required by the home institution or the student seeks to transfer credit for the course to the home institution.

Exchange students will be registered as non-degree, non-graduating or not-for-degree students for the duration of study at the host university.

7. The exchange program aims for a balance in the number of students exchanged over the term of the agreement. If either university is unable to send the maximum number of students for study during any year of the agreement, then that university will be eligible to send additional students, equal to the deficit, in the following year of the agreement. The intention is that over time, an equal number of student-semester will be undertaken in each direction. The exchange program will be reviewed annually by the institutions to determine the number of semester places available under the exchange program for the subsequent year.
8. If an exchange imbalance exists at the end of the initial five-year period, the agreement shall be reviewed and the imbalance resolved as follows:
 - a. If this agreement is continued or its initial period is extended, the imbalance shall be corrected by adjusting the number of students to be exchanged in the following five-year period and each five-year period thereafter, unless otherwise agreed upon.
 - b. If this agreement is terminated, the institution having hosted the larger number of student/semesters to that point shall be entitled to rectify any existing imbalance within one year from the date in which the agreement is officially terminated. During the additional one-year period to rectify an imbalance, all relevant terms and conditions of this Agreement governing tuition and fees, the acceptance of students by the host institution, and participation of students in the exchange shall apply.

9. All exchange students shall be subject to the same academic regulations regarding class performance as pertain to the regularly enrolled students at the receiving institution. All exchange students shall, within reasonable limits, attempt to represent their home institution and country in the host community to the best of their ability. Any student who is determined by the host university to be in violation of its academic or conduct requirements may be sent back to his/her country at the student's expense and appropriate grades issued. The home institution shall be immediately notified if the host institution decides to send a student back to his/her country. In some cases, the student may lose credits or be assigned failing grades.
10. Tuition and other fees shall be arranged as follows:
 - a. Each student shall pay tuition and other required fees to the home institution and will be exempted from payment of base tuition at the host institution. Certain student fees or special course fees, which are not considered tuition, may be assessed to students by the host institution. UNM charges all exchange students a one-time fee for administrative services, which currently is \$275 per semester, but is subject to change from time to time. The host institution will make every effort to inform students about such fees at the time of their acceptance into the program. The use of non-academic or non-obligatory facilities, services and functions at the host university may require the payment of fees by the exchange student.
 - b. Each student shall be personally responsible for all other costs incurred due to participation in this exchange.
 - c. This agreement carries no financial implications for the signatory universities except for the aforementioned exemption from tuition at the host university.
11. Each student participating in this exchange must pay for his/her own transportation to and from the host institution. Each student shall also be personally responsible for expenses including but not limited to personal and living expenses, travel and related costs, as well as textbooks, supplies, course activities, and equipment.
12. The host institution shall assist in finding appropriate accommodation for the visiting exchange students. UNM cannot guarantee on-campus housing to the MGU students but will make every effort to assist the MGU students with their on- or off-campus housing preferences, whereas MGU will provide off-campus housing (within close proximity to the Tokyo/Yokohama campus) to the UNM students.
13. All students will have access to the receiving institution's health services and/or local hospital, subject to having appropriate insurance. However, all hospital and other medical expenses are the responsibility of each student. Each student must purchase appropriate insurance to cover medical contingencies while in the host country including medical evacuation and repatriation of remains.
14. It shall be the sole responsibility of the home institution to decide how many credits each student may actually receive for courses taken at the host institution. The host institution will provide the exchange student's institution with an adequate record of the participant's academic performance (a transcript) at the end of the students' programs in accordance with applicable laws and policies.
15. This agreement shall continue for a five-year period from the date of the last signature

below and may be extended by a renewal agreement approved by each party. The agreement may be terminated by either party by official written notification signed by the duly authorized representative of the notifying party. This notice of termination must be received by the other party no later than January 31st of the year in which the termination is to become effective. Any participating students who have commenced at either university at the date of termination may complete their courses of study. All modifications to the agreement must be in writing and approved by each institution.

16. The Global Education Office, UNM and the International Center, MGU shall be the offices responsible for the administration of the student exchange program.
17. This agreement is a non-legally binding expression of the current intentions of the parties, and the parties will not incur nor be bound by any legal obligations or expense as a result of this agreement. Nothing in this Agreement, express or implied, is intended to confer any rights, remedies, claims or interests upon a person not a party to this Agreement.

In Witness of the terms of the agreement, our signatures are affixed.

The Regents of the University of New Mexico

Meiji Gakuin University:



Nicole Tami
Executive Director of Global Education
Initiatives

Leo Murata
President

Date: Dec 6, 2022

Date: Dec. 14th, 2022