

**COLLABORATION AGREEMENT
BETWEEN
POMPEU FABRA UNIVERSITY
AND
THE UNIVERSITY OF NEW MEXICO**

The Vice-rector for International Relations of the Pompeu Fabra University, Josep Ferrer Riba, acting in the name and representation of that University, with headquarters at Plaça de la Mercè, 10-12, 08002 Barcelona, Spain.

AND

The Regents of the University of New Mexico, on behalf of its Latin American and Iberian Institute, represented by Dr. Suzanne Trager Ortega, Provost and Executive Vice President for Academic Affairs, with headquarters at 1 University of New Mexico, Albuquerque, NM 87131-0001, USA.

Mutually recognize that the other holds sufficient legal capacity and powers to make this agreement and

DECLARE

That in the interest of both institutions to develop a relationship of cooperation, broaden academic links and promote cultural exchange between them, they have agreed to the following:

CLAUSES

FIRST. NUMBER OF STUDENTS AND CONDITIONS OF ENROLLMENT

a. Number of students:

The University of New Mexico agrees to nominate not more than five suitable undergraduate students per semester for the Study Abroad Program organized by UPF in Barcelona.

b. The Study Abroad Program comprises the following options:

1. Hispanic and European Studies Program -HESP (fall and spring semester) including Spanish Language Course
2. Summer Schools

c. Selection of students and admission requirements:

1. Students will be enrolled in the 3rd or 4th year of their degree program at University of New Mexico.
2. Students shall have minimum GPA of 3.0.
3. They must have completed at least a semester of Spanish at a university level. This requirement will be fulfilled by an Evaluation from the University of New Mexico Spanish and Portuguese Department certifying that the Spanish level of the student is at least equivalent to one university semester of Spanish. Some HESP and all regular courses in Spanish will require a higher level, which will be indicated in each case, at the course syllabus.

d. Registration at UPF:

The University of New Mexico will send before 30 May for the Fall Semester, 30 October for the spring semester, and 1 May for the summer program the following documents for each student:

- student's transcript of records showing proof of c.1 and 2
- proof of Spanish requirement as established in c.3
- a letter from the student's home university certifying that the courses taken at UPF will be transferred to the student's academic file
- photocopy of passport
- photocopy of health insurance that covers the student's stay in Barcelona / UPF
- 2 passport-size pictures

e. Admission at UPF:

The UPF shall confirm the admission of the students proposed no later than two weeks after the registration deadline, according to the requirements stated in clause C and documents detailed in clause d. For that purpose, UPF will send to the University of New Mexico formal letters of admission and other documents as may be required for establishing their student status for visa and other purposes.

f. Enrollment:

Students admitted to the Study Abroad Program will enroll in a minimum of 10 ECTS each semester.

Enrollment will be done by the University of New Mexico in July for the Fall Semester and in November for the Spring Semester.

Students may attend two class sessions for the subjects they have chosen before making their final enrollment choices. Any change in the enrollment may not entail any variation in the number of courses enrolled.

g. Assessment:

Students will be assessed of the knowledge acquired during the program. In general, the final mark will be the result of continuing assessment throughout the course, including assessment at the midpoint of the semester.

h. Transcripts:

The UPF will send to the University of New Mexico a certificate for each student who has participated in the program. The certificate will indicate: list of subjects, number of ECTS and grades for each. The certificate will be sent within two months after the semester ends.

SECOND. COST

i. The conditions and enrollment fees will be the ones officially approved every academic year for the Study Abroad Program at UPF. The University of New Mexico will be properly informed of the conditions and enrollment fees before the enrollment period for the Fall Semester.

j. UPF will bill the total cost of the student participation to the Program within two months after the enrollment is finalized. The University of New Mexico will pay

UPF the amounts corresponding to the enrollment of its students in a maximum period of one month from the issue of the bill. The Latin American and Iberian Institute will be responsible for collecting the fees from the students before they leave, and will pay UPF the total cost of the enrollment done as stated in first clause letter f. The University of New Mexico won't be responsible for any other course outside the enrollment done according to first clause letter f.

- k. Students will be responsible for their own expenses, including the cost of all travel, room and board, healthcare and insurance and other personal costs (books, clothing, necessities, entertainment, transportation, etc.)
- l. Students must purchase a Health, Accident and Repatriation Insurance valid during all their studies at the Study Abroad Program. Each student is responsible for any medical cost not covered by his/her insurance.

THIRD. UNIVERSITY LIAISONS

- m. A person from each institution will administrate this agreement. In the case of the UPF it will be the Academic Coordinator of the Study Abroad Program:

Lucía Conte
Director Study Abroad Programs
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In the case of University of New Mexico it will be:

Dr. Susan B. Tiano
Director
Latin American and Iberian Institute
801 Yale NE
MSC02 1690
1 University of New Mexico
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Tel. 505-277-2961 Fax: 505-277-5989
stiano@unm.edu
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FOURTH. GENERAL CLAUSES

- a. Students will be expected to abide by the laws and customs of the host country and by the policies and regulations of UPF, i.e. the regulations of the Hispanic and European Studies Program if applicable.
- b. Students who fail to maintain satisfactory academic performance are subject to academic dismissal and those who violate the UPF conduct standards are subject to discipline, up to and including dismissal from the program. Before it imposes any such discipline or dismissal, the receiving institution will make

reasonable efforts to consult with the appropriate official of the sending institution.

FIFTH. FINAL CLAUSE

- a. Approval and duration. This agreement will be valid from the day after its signature for a period of one year. After that time it shall be renewable tacitly for further periods of one year.
- b. Updating of fees. The annual update of fees shall be communicated with a minimum period of notice of 6 months from the beginning of the term.
- c. Revision and cancellation of the agreement. Either party may revise or cancel this agreement, by giving 6 months prior written notice to the other party.

In acceptance and agreement of the above, this contract is signed in duplicate on the date and place indicated above.

On behalf of Pompeu Fabra University



Dr. Josep Ferrer Riba
Vice-rector for International Relations

Barcelona, 15 JUNY 2011

On behalf of the Regents of the University of New Mexico



Dr. Suzanne Trager Ortega
Provost and Executive Vice
President for Academic Affairs

Albuquerque, 5/25/11