



**Student Exchange Agreement between
The Regents of the University of New Mexico
and
University of Bonn**

The Regents of the University of New Mexico, represented by Dr. Nicole Tami, Executive Director of Global Initiatives, located at Mesa Vista Hall 2120, 1 University of New Mexico, MSC06 3850, Albuquerque, New Mexico 87131 U.S.A. ("UNM")

and

THE RHEINISCHE FRIEDRICH-WILHELMS-UNIVERSITÄT BONN, represented by its Rector, Prof. Dr. Dr. h. c. Michael Hoch, having its principal office at Regina-Pacis-Weg 3, 53113 Bonn, Germany ("the University of Bonn")

together referred to as "the Parties",

HAVING entered into a Student Exchange Agreement in November 2012; and upon its expiry
HAVING continued the mutual exchange of students in practice on the basis of oral arrangements since; and now
WISHING to express their mutual desire to further continue their cooperation on the basis of this Student Exchange Agreement;

AGREE AS FOLLOWS

(1) TERMS OF THE STUDENT EXCHANGE AGREEMENT

The Parties agree to student mobility for the purposes of learning abroad programs, for undergraduate and graduate students. The exchange program is open to University of Bonn students from all disciplines with the exception of Medicine, Nursing, and Pharmacy to study at UNM. It is open to UNM students from all disciplines except Medicine to study at the University of Bonn.

(2) NUMBER OF STUDENTS

On an annual basis, each institution will nominate up to 2 students for one academic year or 4 students for one semester each. Additional nominations may be allowed on a case by case basis with approval of each institution. Any imbalances in a given year should be corrected during the following five years.

(3) PERIOD OF ENROLLMENT

The period of enrollment will be for one semester or one academic year.

(4) ELIGIBILITY OF STUDENT APPLICANTS FOR THE EXCHANGE PROGRAM

- (a) This student exchange program is open to students registered as full-time students at one of both Universities,
- (b) Students nominated by the home university should have:
 - (a) successfully completed at least one full year of academic work by the beginning of the exchange period for which the student is applying;
 - (b) demonstrated an above-average academic performance;
 - (c) demonstrated evidence of:
 - a sincere motivation and preparation for the academic program(s) available at the receiving institution;
 - sufficient language skills for the chosen program as required by the host university
- (c) The exchange student should meet all the admission requirements and any other requisites stated by the host institution.

(5) SELECTION AND SCREENING BY THE RECEIVING INSTITUTION OF STUDENTS NOMINATED BY THE SENDING INSTITUTION

- (a) The responsibility for the selection of participating students will fall upon the home institution and will be carried out according to its norms and regulations concerning academic records and any other established criteria.
- (b) The receiving institution reserves the right to determine the final admission eligibility of each student nominated by the sending institution.
- (c) Prior to the nomination and application process, the receiving institution will provide current information on the respective process, deadlines and required documents. The sending institution will ensure that the complete application materials and supporting documents are sent to the receiving institution by the deadline. The receiving institution will inform the sending institution of the final decision concerning the admission as soon as possible.
- (d) The complete applications of alternate nominees must reach the receiving institution at the same time as those of the regular nominees.
- (e) UNM may nominate undergraduate and graduate students to the University of Bonn for this exchange program. University of Bonn may nominate undergraduate and graduate students to UNM for this exchange program.

- (f) At the host institution, exchange students will register in courses with an academic load equivalent to a full-time student and will have the same rights and duties that regular students do have.
- (g) Students will be considered full-time non-degree students at the host institution.

(6) RESPONSIBILITIES OF THE RECEIVING INSTITUTION AFTER ADMISSION OF STUDENTS NOMINATED BY THE SENDING INSTITUTION

- (a) The receiving institution will provide admitted students with a formal letter of admission and other documents as may be required for establishing their student status for visa and other purposes.
- (b) The receiving institution will assign admitted students to the appropriate school, department, or division and offer academic advice.
- (c) To the extent that their language competence permits, exchange students will be permitted the same freedom of choice in course selection as that enjoyed by regularly enrolled students at the receiving institution.
- (d) All student services and facilities of the receiving institution will be made available to exchange students.
- (e) Upon completion of the semester or academic year of study, the receiving institution will send an academic transcript of the exchange student's work to the appropriate office of sending institution.

(7) HOUSING AND ORIENTATION

- (a) Whenever possible, each institution will endeavor to place students from the partner institution in university-sponsored housing facilities; however, when this is not possible, the appropriate office will provide the exchange student with alternative possibilities, and will assist the student(s) as necessary.
- (b) The sending institution will provide a pre-departure orientation for those students accepted to participate in this exchange program. The orientation should include a summary of this agreement, at a minimum.
- (c) The host institution will provide a post-arrival orientation to assist students in settling quickly into life in the host environment.

(8) COSTS

- (a) Students admitted by the receiving institution will pay the normal academic fees to their home institution. The receiving institution will waive base tuition fees.

- (b) Round-trip international travel, all room and board costs, all personal costs (books, travel in the host country, clothing, etc.), and any applicable international student administrative fees, differential tuition, special course fees, laboratory fees, or recreation fees charged by the host institution in the host country will be the personal responsibility of each student.

Incoming exchange to UNM are responsible for the following fees: Visa Processing and Administration Fee, \$275 per semester; Mandatory IT Fee, \$50, SEVIS Fee – U.S. Government fee to apply for J-1 Visa (not a UNM/University fee), and International Student Health Insurance, ranging from \$30 to \$193 per month. Fees and differential tuition at UNM are subject to change. UNM will inform partner of changes as they occur.

At the University of Bonn, UNM students must pay a student services contribution ("Sozialbeitrag") which includes a semester ticket for public transportation in the greater Bonn area.

- (c) Exchange students must purchase the Medical/Health Insurance required by the receiving institution. Whatever medical/health costs may not be covered by their insurance must be paid by the students.

(9) OTHER MATTERS

- (a) Exchange students will be expected to abide by the laws and customs of the host country, and abide by the policies and regulations of the receiving institution.
- (b) The receiving institution will have the right to return an exchange student to the sending institution at any time if the student's academic work or behavior are not suitable in the host institution's judgment. However, whenever possible this right will not be exercised without prior consultation with the appropriate official at the sending institution.
- (c) Whatever the reasons for an exchange student's early withdrawal, the host institution will promptly inform the sending institution and other officials who, by regulation, need to be informed.

(10) DURATION

This agreement will remain in force for a period of five years, during which time it will be reviewed periodically by both institutions. During the last year of the term of the agreement the decision to renew or renegotiate the terms will be made on the basis of mutual consultation between the two institutions. In addition, either institution may, with six-month notice, terminate the agreement in advance of the agreed upon expiration date, or request re-negotiation of its conditions. Under such circumstances, students already participating in the exchange will be allowed to continue their studies at the host institution.

(11) COORDINATION

In order to coordinate the activities to be carried out under this specific agreement, each institution appoints one person as liaison:

For University of Bonn

Name: Christina Timpernagel
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For UNM

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(12) EXPORT CONTROL LAWS AND REGULATIONS

Any activities under or in connection with this agreement shall be subject to the applicable export control laws and regulations. Should it be found that this agreement or any project or activity thereunder violates any applicable export control law and / or regulation, this agreement shall be void. Materials, documents and equipment shall, in this case, be returned to the party where they or it originated from. Neither party has the right to incur damages or claim compensation of any kind for costs or expenditure incurred in connection with the necessary reversal.

(13) AMENDMENTS

This agreement may be amended at any time by written consent through exchange of letters.

IN WITNESS WHEREOF, the parties hereto have offered their signatures

The Regents of the University of New Mexico



Dr. Nicole Tami
Executive Director of Global Initiatives

Date: Dec 7, 2022

University of Bonn


Prof. Dr. h.c. Michael Hoch
Rector

Date: Jan 25, 2023


Der Rektor
Der Rektor
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