ADDENDUM TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF REGENTS OF THE UNIVERSITY OF NEW MEXICO AND WASEDA UNIVERSITY

In order to further strengthen the cooperation between the two universities we hereby agree to establish the following reciprocal student exchange programme based upon principles of mutual benefit.

- 1. Each year, during the term of this Addendum, one university may send up to three students for a full academic year or six students for one semester, either undergraduate or graduate, to be enrolled at the other university. It is understood that a balance in the number of students exchanged shall be sought over a five year period.
- 2. Students will be selected by their home university on the basis of academic merit and suitability for study at the host university. The names and details of the students shall be submitted to the host university beforehand for approval. The host university reserves the right to reject candidates, in which case additional candidates may be proposed.
- 3. Exchange students shall be enrolled as non-degree students at the host university with credit to be transferred back to the home university. The duration of the students' stay shall be one academic year. Transcripts will be provided to the home university and sent by mail or electronic copy by the host university.
- 4. Exchange students shall be subject to the rules and regulations of the host university and country. They will also have the rights and privileges enjoyed by all students of the host university.
- 5. Exchange students shall be entitled to participate in any pre-academic courses or programmes that are arranged for foreign students at the host university.
- 6. Exchange students shall pay whatever fees required of them by their home university in order to participate in the programme and shall be exempt from paying tuition and academic fees to the host university. Certain administrative fees or special course fees, which are not considered tuition, may be assessed to students by the host institution. The host institution will make every effort to inform students about such fees at the time of their acceptance into the program.
- 7. Each university shall make every reasonable effort to assist exchange students in finding suitable accommodation. The payment of housing costs and payment for all travel, medical insurance and subsistence costs shall be the responsibility of the individual student participating in the programme and neither university shall be held liable for such charges. Students selected shall satisfy the requirements of both the home and host universities that they have adequate funds for transportation to and from the home university and for subsistence during their stay.
- 8. The Global Education Office of University of New Mexico and the Center for International Education of Waseda University shall be the offices responsible for the administration of this student exchange programme.

- 9. This Addendum shall become effective on the date of signing for five years and will automatically renew for successive five-year periods until terminated by either party in accordance with the proceeding sentence. This Addendum may be terminated by either party by giving written notice of termination to the other party no less than twelve (12) months prior to the expiration of a given five-year period.
- 10. This agreement constitutes the entire agreement between the parties. No amendments, consent or waiver terms of this agreement shall bind either party unless in writing and signed by all parties.

The undersigned agree to this addendum on behalf of their respective university:

On behalf of University of New Mexico

On behalf of Waseda University

Stephen Nussbaum

Director of Global Education

Kaoru Kamata President

Doto

Date

Chaouki Abdallah

Provost and Executive Vice President

For Academic Affairs

Date

WASEDA UNIVERSITY

INTERNATIONAL AFFAIRS DIVISION

4th FLOOR, 1-7-14, NISHI-WASEDA, SHINJUKU-KU, TOKYO 169-0051 JAPAN TEL+81-3-3203-7747 FAX+81-3-3202-8583 intl-ac@list.waseda.jp

December 10, 2013

Dr. Ken Carpenter
Associate Director, Study Abroad
Global Education Office
The University of New Mexico
MSC06 3850, 2120 Mesa Vista Hall
1 University of New Mexico
Albuquerque NM 87131-0001
USA

Dear Dr. Ken Carpenter,

I am pleased to enclose two signed copies of the Addendum to the Memorandum of Understanding between the University of New Mexico and Waseda University. The documents have been signed by our President (Kaoru Kamata). Please have sign of your university and return each one (1) to our university.

Please feel free to contact us if you have any question about the agreement.

We look forward to continuing our relationship with the University of New Mexico.

Sincerely,

Youichi Aizawa

International office, International affair division,

Waseda University

Youch Azeron

youichi-a@waseda.jp